



Shermanbury Parish Council

Tel: 07909 332605.

Email: shermanbury@shermanburyparishcouncil.gov.uk

<https://shermanburyparishcouncil.gov.uk/>

NOTICE IS HEREBY GIVEN of the ANNUAL STATUTORY MEETING OF THE PARISH COUNCIL

This will follow the Annual Parish Meeting on Thursday 21st May 2026 at The Bull in Shermanbury and commence at 7:15pm.

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

Members of the public and press are invited and are welcome to address the Council on specific Agenda items for a maximum of 3 minutes per person, with an overall limit of 15 minutes during Item 3.

Agenda

1. To elect the Chairman and Vice Chairman of the Parish Council.
2. Declaration of Members Interests.
3. Chairman will suspend the meeting for the Public Forum (maximum of 3 minutes per person, with an overall limit of 15 minutes).
4. Approval of the minutes for the Parish Council meeting held on 23rd March 2026.
5. Local Government Devolution and Reorganisation – Update.
6. Horsham District Councillors update.
7. West Sussex County Councillor update.
8. To discuss proposed developments at Sayers Common and Albourne.
9. To receive an update on Highways matters.
 - Mock Bridge Automatic Warning System.
 - A281 and Wineham Lane TRO.
 - Wineham Lane additional SID.
10. BESS update.
11. To nominate the Council's representatives to Horsham Association of Local Councils.

12. Finance and Administration.

12.1 To review the final audit report 2025/2026.

12.2 To carry out a review of the system of internal control and prepare the Annual Governance Statement.

12.3 To receive and approve the Accounting Statements for the year ended 31st March 2026.

12.4 To carry out an annual review of the council risk assessment.

12.5 To review the balance sheet and budget.

12.6 To accept the following Internal Control Documents.

- IT Policy.
- Financial Regulations.

12.7 Payments raised since last meeting:

£ 31.42 J. Read Litter pick costs.

£ 108.94 D. Langston Administration expenses to include venue hire and meeting costs.

£ 106.60 T. Brown Meeting costs.

£3 25.50 Wilbar Associates Ltd Invoice WA20250950 SID maintenance.

£ 7.00 D. Langston Land registry documents.

£1,167.69 WSCC Invoice 8002064141 Salary & pension.

£ 40.00 Simon Birnsting Invoice 130426-5 Cemetery & parish maintenance.

£ 58.52 WSCC Invoice 8002069502 Payroll provision.

£ 243.31 WSALC Invoice 014 Annual membership.

£ 189.72 Mulberry Local Authorities Invoice 2010 Year end audit.

13. To confirm date of next meeting as Monday 27th July 2026.

12th May 2026

Dawn Langston *Clerk to Council*